

## MARKS TEY PARISH COUNCIL



Parish Hall, Old London Road, Marks Tey, CO6 1EJ  
Telephone: 01206 213 250  
[www.marksteyparish.org.uk](http://www.marksteyparish.org.uk)

5<sup>th</sup> May 2025

To: Members of the Parish Council

You are summoned to attend the Parish Council Meeting at Marks Tey Parish Hall, Old London Road, Marks Tey, CO6 1EJ on Monday 12<sup>th</sup> May 2025 at 7.00pm for the transaction of the under-mentioned business. Members are reminded to declare any Disclosable Pecuniary Interests, Other Pecuniary Interests and Registerable Non-Pecuniary Interests as they arise on the agenda.

Members of the Public and Press are welcome to attend all Parish Council or Committee meetings.

*Catherine Clouston*

Catherine Clouston  
Clerk and RFO to the Parish Council

### MAIN DOOR ENTRY CODE TO ATTEND MEETING: 1827

#### AGENDA

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|---|---|
| <b>2025/059 Apologies for absence</b>   | To receive and consider acceptance of any apologies   |
| <b>2025/060 Election of Chair of the Council</b>  | Resolution to appoint a Chair of the Council for the next twelve months and Acceptance of Office  |
| <b>2025/061 Election of Vice Chair of the Council</b>   | Resolution to appoint a Vice Chair of the Council for the next twelve months and Acceptance of Office                                       |
| <b>2025/062 Resignation of Councillors</b>  | To note and record resignation of Cllr Karen Barker and confirm that Colchester City Council has been notified of vacancy                   |
| <b>2025/063 Co-option of Councillors</b>  | To consider and possibly confirm co-option of new councillors   |
| <b>2025/064 Declarations of Disclosable Pecuniary Interests, Other Pecuniary Interests and Registerable Non-Pecuniary Interests</b> | To receive Councillor's Declarations of Interests on any item appearing on the Agenda   |
| <b>2025/065 Public Session</b>  | Up to fifteen minutes allowed for questions and statements which will be split equally between members of the public or press in attendance |

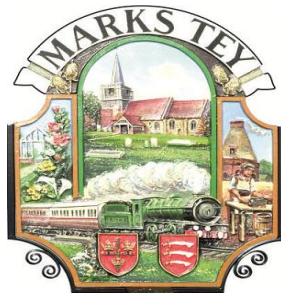


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|--|---|
| <b>2025/066 Report from City &amp; ECC Councillors</b>   | To receive a report from City and County Councillors  |
| <b>2025/067 Full Council Minutes</b>                     | To approve the (draft) Minutes to the Full Council meeting held on 14 <sup>th</sup> April 2025  |
| <b>2025/068 Committee Reports</b>                        | To receive and note (draft) Minutes of Committees held as follows: <ol style="list-style-type: none"><li>1. Planning Committee held on 24<sup>th</sup> April 2025</li><li>2. Staffing and Premises Committee held on 28<sup>th</sup> April 2025</li><li>3. Community Events Committee held on 8<sup>th</sup> May 2025</li></ol> |
| <b>2025/069 Code of Conduct</b>                          | To confirm that all councillors have read and accepted Code of Conduct  |
| <b>2025/070 Members of the Parish Council Committees</b> | Resolution to appoint the members for each of the following Parish Council Committees: <ol style="list-style-type: none"><li>1) Staffing and Premises</li><li>2) Planning</li><li>3) Finance</li><li>4) Community Events</li></ol> Members will appoint a Chair at the next Committee meeting                                   |
| <b>2025/071 Committee Terms of Reference</b>             | Resolution to confirm the continuation of Terms of Reference for the following Parish Council Committees: <ol style="list-style-type: none"><li>1) Staffing and Premises</li><li>2) Planning</li><li>3) Finance</li><li>4) Community Events</li></ol>   |
| <b>2025/072 Standing Orders</b>                          | Resolution to approve Standing Orders   |
| <b>2025/073 Financial Regulations</b>                    | Resolution to approve Financial Regulations   |
| <b>2025/74 Regular Payments Annual Review</b>            | To review and agree direct debit and regular payments   |
| <b>2025/075 General Power of Competence</b>              | To consider (re-)adoption of the General Power of Competence. In accordance with The Parish Council (General Power of Competence) (Prescribed Conditions) Order 2012; Marks Tey Parish Council  |



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confirms that it meets the criteria necessary to adopt the General Power of Competence:

- i) number of members of the Council declared to be elected, is equal to or greater than two-thirds of the total number of members of the Council;
- ii) Clerk to the Council holds the Certificate in Local Council Administration; and
- iii) Clerk to the Council has completed the relevant training

### **2025/076 Finance**

1) To review and approve the Bank Reconciliation and Receipts and Payments at 30<sup>th</sup> April 2025

2) To consider and approve accounts for payment

3) To review outstanding debtors list

### **2025/077 Information Exchange, Chair's Report, Clerk's Report and Correspondence File**

- A) Information Exchange
- B) Chair's Report
- C) Clerk's Report
- D) Correspondence

### **2025/078 Date of next meeting**

Monday 9<sup>th</sup> June 2025 at 7.00pm at the Parish Hall

### **2025/079 Chair to close the meeting**